

**UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF GEORGIA  
CM/ECF ATTORNEY REGISTRATION FORM**

To register for an account on the Court's Electronic Filing System, please provide the information requested below.

First/Middle/Last Name: \_\_\_\_\_

State and Bar ID#: \_\_\_\_\_

Law Firm Name: \_\_\_\_\_

Firm Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Voice Phone Number: \_\_\_\_\_ FAX Phone Number: \_\_\_\_\_

Internet E-Mail Address: \_\_\_\_\_

**By submitting this registration form, the undersigned Attorney agrees to abide by the following rules:**

- 1) Rule 9011 of the Federal Rules of Bankruptcy Procedure requires that every pleading, motion and other paper (except lists, schedules, statements or amendments thereto) filed with the Court be signed by at least one Attorney of record or, if the party is not represented by an Attorney, by the party. The unique password issued to an Attorney registered to use the ECF system identifies that Attorney to the Court each time that the Attorney logs on to the ECF system. The use of an Attorney's password serves as and constitutes the signature of the Attorney for purposes of Bankruptcy Rule 9011 on any document or pleading filed electronically using that Attorney's password. Therefore, an Attorney must protect and secure the password issued by the Court. If any reason exists to suspect the password has been compromised in any way, it is the duty and responsibility of the Attorney to notify the Court immediately. The Court will thereafter immediately delete that password from the electronic filing system and issue a new password.
- 2) The undersigned has read this Court's CM/ECF Administrative Procedures and Bankruptcy Local Rule 5005-7(c), and understands the obligation to maintain in the undersigned's possession a complete original of every electronically filed Verified paper for a period of one (1) year following the closing of the case in which the Verified Paper is filed. The electronic filing of any Verified Paper constitutes the filing attorney's signature and certification

that at the time of filing, the Attorney has possession of the complete Verified Paper bearing the original signature of each person who affirmed or swore to the truth of matters set forth in the Verified Paper and the original signature of each person who administered the oath, such as a notary public.

- 3) By this registration, the undersigned Attorney waives conventional service of documents, including notice under Fed.R.Bankr.P. 2002 and service under Fed.R.Bankr.P. 7004, except as provided in Local Rule 5005, and also agrees to accept service of notice of electronic filing of documents on behalf of the undersigned's client by electronic service as good and sufficient service.
- 4) The undersigned has read this court's CM/ECF Administrative Procedures and agrees to comply with the technical requirements stated therein.
- 5) The undersigned certifies that the Attorney or firm possesses a valid credit or debit card acceptable for payment of filing fees via CM/ECF.

If you are already a registered CM/ECF Bankruptcy filer in another court, you may not have to go through a "Testing" phase to obtain a "Live" login and password to our database. To possibly omit the "Testing" requirements of our registration, please list the U.S. Bankruptcy court(s) below for which you are currently registered:

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Applicant's Signature

Complete this form, save and email to: [registration@ganb.uscourts.gov](mailto:registration@ganb.uscourts.gov)